

## Data protection declaration for suppliers

In May 2018, the EU General Data Protection Regulation became effective. These regulations provide for extended information obligations when processing personal data. We therefore inform you about the data processing carried out by us in the context of our business relationship. We process your personal data exclusively on the basis of the applicable data protection regulations.

## Types of personal data:

We only collect data from you or your employees that is necessary for the processing and smooth running of our business relationship. In this context we collect the data of our contact persons within your organisation, address and contact details such as names, company telephone numbers and company email addresses, as well as the respective function of these persons. Furthermore, we collect bank details in order to be able to make payments to you. Where individuals within your organisation have voluntarily provided us with additional information, it is possible that additional data may also be processed. Additional information may also be stored if such information has been voluntarily provided by persons from your organisation.

## Purpose of the processing

The processing and transfer of your data takes place for the following purposes:

- for the establishment of our business relationship, and dealings within this relationship
- supplier management and purchasing
- quality management
- contact/communication
- internal administration
- payment processing

#### Legal basis

We process your data on the following legal basis:

- processing for fulfilment of pre-contractual and contractual obligations (Section 6, paragraph 1, lit. b) GDPR)
- processing for fulfilment of legal obligations (Section 6, paragraph 1, lit. c) GDPR)
- processing on the basis of justified interest (Section 6, paragraph 1, lit. f) GDPR) in order to fulfil the following purposes:
  - o processing and documentation of orders
  - o contact and communication between our organisations
  - supplier management
  - o internal management of procurement processes



As a matter of principle, only employees of our company responsible for supporting our suppliers have access to your personal data. Furthermore, your data can be accessed by our IT department or our parent company within the scope of administrative services.

Some of our software systems are maintained by external service providers with whom we have concluded order processing contracts for your protection.

Furthermore, where necessary, your data may be transferred to external service providers who provide services on our behalf (including external consultants, business partners and professional advisors such as lawyers, accountants and auditors.

In order to comply with statutory obligations or other regulations, your personal data may be transferred to tax, audit or other authorities in the event of an incident (e.g. because a request has been made by an authority in this regard or because it is necessary in connection with an anticipated legal dispute).

We process your data exclusively within the European Union and within the European Economic Area (EEA). Should we transfer your data to countries outside the European Union or EEA in the future, we will take all necessary measures to ensure the required level of data protection.

## **Duration of storage**

We store your data for the duration of our business relationship and, beyond that, in accordance with statutory retention, documentation and limitation periods.

# Your rights

In connection with data protection provisions, you have the rights of access (Art. 15 GDPR), rectification (Art. 16 GDPR), erasure ("right to be forgotten" - Art. 17 GDPR), restriction of processing (Art. 18 GDPR), data portability (Art. 20 GDPR), as well as the right to object (Art. 21 GDPR).

If you believe that the processing of your data violates data protection law, or that your data protection rights have otherwise been violated in any way, you have the right to contact the data protection authority of Austria, which is based in Vienna.

You can contact us using the following address details:

Legal Department STRATEC Consumables GmbH Dataprotection.anif@stratec.com Sonystraße 20, 5081 Anif Austria